

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

November 16, 2010

PRESENT

C.W. Colladay
G. Destache
O. Garrett
J. Deleo

ABSENT

P. Rodriguez

GUESTS

B. Woods

STAFF

J. Pape
A. Harnden
M. McCullough
K. Caldwell
N. Harper

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:38 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the October 26, 2010 Regular Meeting.

ACTION: Director Destache moved to approve the Minutes as presented Director Deleo seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Destache moved to approve the financial report and to authorize payment of the October 26 – November 16, 2010 invoices. Director Deleo seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

b. Lien update.

ACTION: Note and file.

7. Sycamore Creek Development.

- a. Project Update – Brian Woods reported that they have submitted 2 new tentative maps as well as a specific plan amendment to the County. Brian stated that sales at Whisper Ridge are strong and Richmond is finishing up sales on their final homes. He also added that they will be requesting 4.8 million from the CFD for the Indian Truck Trail Interchange.
- b. 1748 houses to be built. 1090 houses occupied to date. 62% complete.

Director Garrett joined meeting at this time.

8. CFD No. 1 Sycamore Creek Recycled Water System.

- a. Update on progress – The General Manager reported that the contractor is now digging in Campbell Ranch Road and piping is complete from Mayhew to the Commercial Center.
- b. Non-potable water Pipeline Construction Payment Request No. 5.
ACTION: Director Garrett moved to approve Payment Request No. 5. Director Destache seconded. Motion carried unanimously.

9. Retreat Development – Ryland Homes.

- a. Project Update – None.
- b. Retreat recycled water conversion.
- c. 517 houses to be built. 430 houses occupied to date. 83% complete.

10. Ranpac “Toscana” Project.

- a. Project Update – None.
- b. 1443 estimated houses to be built.

11. Re-alignment of Temescal Canyon Road.

- a. Project Update – Sam Yoo reported via email that they are working on the 90% plans for the project. They are working closely with the underground utilities to address any impacts to the facilities in Temescal Canyon Road. Sam stated they expect approval of the road plans by February of next year with construction starting by mid 2011.

- 12. Ridge Properties “Wildrose East Business Park” Project (Tracy Hodge).**
 - a. Project Update – The General Manager reported that he met with an interested party on the property. The Office Manager reported on a Blood Drive being held on December 17th from 11-4:30 at the business park.

- 13. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
 - a. Project Update – Director Garrett reported that the paperwork is completed.

- 14. Water Utilization Reports.**

ACTION: Note and file.

- 15. Committee Reports.**
 - a. Finance (Director Garrett) – None.

 - b. Engineering (Director Rodriguez) – None.

 - c. Public Relations (Director Deleo).
 1. Riverside County Waste Management Department – Backyard Composting Workshop, June 18, 2011.
 2. Wild Rose Ranch Community Association – use of LLWD Board Room.

- 16. General Manager’s Report.**
 - a. General Manager’s Report
ACTION: Note and file.

 - b. Operations Report
ACTION: Note and file.

- 17. District Engineer’s Report.**
 - a. Status of Projects
ACTION: Note and file.

- 18. District Counsel’s Report – None.**

- 19. Seminars/Workshops –**
 - a. California Rural Water Association, Expo 2011, April 26-28, Harvey’s South Lake Tahoe.

20. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of October was distributed to each Director along with the Agenda.

21. Adjournment.

There being no further business, the November 16, 2010 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:45 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____